



Procedure 122-01 Environmental Health and Safety

Sponsor: Business and Administrative Services

Purpose

The purpose of this communication program is to ensure employees are adequately informed of the risks of chemicals in the workplace, are able to identify hazards of chemicals, and are trained in proper practices and emergency procedures.

Definitions

None

Procedure

Coconino Community College shall, in compliance with the Occupational Safety and Health Act of 1987, state, local and federal regulations, establish and maintain a comprehensive hazardous materials communication program which shall cover container labeling, material, safety data sheets and employee training.

The Executive Director of Facilities and Security or designated representative will develop Procedures to assure that material source illnesses and injuries are held to a minimum by providing employees with safety and hazard information to encourage safe and healthful work habits.

Copies will be available as needed with portions, such as material safety data sheets and a list of hazardous materials, available at all locations where hazardous materials are stored.

References

Occupational Safety and Health Act of 1987

Procedure History

05/12/2010 New and Approved by College Council

07/02/2025 Revised Sponsor from Facilities and Security to Business and Administrative Services

Legal Review

None