



Procedure 121-14 Animals on Campus

Sponsor: Business and Administrative Services

Purpose

The purpose of this procedure is to regulate the presence of service animals, emotional support animals, and pets on College-owned or controlled property.

Definitions

None

Procedure

Coconino Community College is committed to compliance with state and federal laws regarding individuals with disabilities. Individuals with disabilities may be accompanied by their service animals on all Coconino Community College campuses where members of the public or participants in services, programs or activities are allowed to go.

Service Animals

By ADA Title II law, a service animal refers any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of the individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals.

If there is confusion about an animal being a service animal, the College may only ask the following questions:

1. Is the animal required because of a disability?
2. What work or tasks has the animal been trained to perform?

Any concerns about an animal on campus should be directed to Security.

Examples of tasks include, but are not limited to:

1. Assisting an individual with low vision.
2. Pulling an individual's wheelchair.
3. Alerting someone who is deaf/hard of hearing to the presence of people or objects.
4. Aiding with stability or balance to an individual with mobility impairments.

The College may exclude a service animal from the entering premises if the following conditions exists:

1. If the behavior poses a direct threat to the health and safety of others.
2. The animal's presence fundamentally alters the nature of the program or activity.
3. If the animal's behavior is out of control and the owner/handler does not take effective action to control it.
4. The animal is not housebroken.

The College is not responsible for the care or supervision of service animals. Individuals must comply with all State and local laws, including vaccinations, licensure, animal health and safety and leash laws.

Any trainer or individual with a disability may take an animal being trained as a service animal to a public place for purposes of training subject to exceptions in law. All conditions previously stated also apply to service animals in training.

Emotional Support Animals

Individuals who have a disability, with an Emotional Support Animal (ESA), that is not a considered a service animal, must provide proper documentation from a medical health professional to CCC Disability Resources.

Documentation for an ESA must demonstrate that the animal improves a condition that qualifies as a disability, is required to access programs and activities at CCC, and that no alternative accommodation would serve the same purpose.

Emotional Support Animals must follow and comply with all rules and regulations of a service animal regarding behavior and care.

Individuals must also follow all state and local laws, including vaccinations, licensure, animal health/safety and leash laws. Individuals with ESAs must provide documentation and register with Disability Resource Services.

Pets

Household pets, other than a service animal or an approved ESA, are not permitted at any College location, building, or in College parking lots.

Individuals with an animal on campus are liable for any cost incurred by CCC due to any damages or fees for cleaning caused by the animal. Any questions or concerns regarding this policy should be directed to the ADA Compliance Officer (Executive Director of Human Resources).

All exceptions to this procedure will need to be addressed by Security or Human Resources.

References

Arizona Revised Statute(s) § 13-2910; 11-1024

Flagstaff City Ordinance(s) 6-02-001-0001A, 6-02-001-0001B,
6-02-001-0006, 6-02-001-0007, 6-02-001-0011B, 6-02-001-0011C

The Americans with Disability Act

Procedure History

04/22/2009 New

05/13/2009 Revised

02/19/2010 Reformatted

09/07/2017 Revised and Approved by College Council

07/02/2025 Revised Sponsor from Facilities and Security and Student Affairs to Business and Administrative Services

Legal Review

None