



Procedure 121-05 Alcohol, Illegal Drugs, and Weapons Offenses

Sponsor: Business and Administrative Services

Purpose

The purpose of this procedure is to outline how the College will ensure that employees and students comply with state and federal regulations regarding a drug and alcohol-free workplace/educational environment.

Definitions

Drug Abuse Violations Violations of laws prohibiting the possession, sale, production, distribution, and/or use of certain controlled substances and any paraphernalia utilized in their preparation and/or use.

Liquor Law Violations Violations of laws and ordinances prohibiting the manufacture, sale, purchase, transportation, possession and/or use of alcoholic beverages and violations of state laws and ordinances regarding underage drinking.

Weapons Possession Violations of laws and/or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, and/or other deadly weapons or dangerous instruments.

Procedure

The College has established procedures that prohibit the unlawful manufacture, distribution, possession, and/or use of a controlled substance or alcohol and deadly weapons and/or dangerous instruments in the work place, learning environment, and facilities owned and/or controlled by the College.

The Security Department is responsible for enforcement of this procedure and will make referrals for disciplinary proceedings to the appropriate College division or law enforcement agency, as may become necessary.

Any person present on college owned and/or controlled property that becomes aware of a violation of this procedure is encouraged to notify Security.

The College will assist individuals with appropriate referral and information concerning drug and alcohol education, prevention, and rehabilitation through the appropriate College department.

Substance Abuse/Prevention Guidelines

In compliance with:

- The Drug Free Schools and Communities Act Amendment of 1989 (Public Law 101-226)
- Drug Free Workplace Act of 1988 (Public Law 100-690)
- Procedure 503-01 Code of Student Conduct,
- Procedure 106-01 Drug and Alcohol-Free Workplace,

The College prohibits the unlawful manufacture, distribution, possession, and/or use of a controlled

substance or alcohol and deadly weapons and/or dangerous instruments as defined in Arizona Revised Statutes 13-105.11 and 13-105. 12, in the workplace, learning environment, and facilities owned and/or controlled by the College.

No employee or student, who is under the influence of, or has recently used, alcohol and/or controlled substances to the extent of causing impairment of job or academic performance and/or disruptive behavior, will be allowed to be present on or about any College owned or controlled property, or work or attend College classes and/or functions.

No employee will consume any alcoholic beverage and/or illegal controlled substance while in work status or present on campus in an official capacity.

The College will assist individuals with appropriate referral and information concerning drug and alcohol education, prevention, and rehabilitation through the appropriate College department.

A description of health risks associated with the use of alcohol and illicit drugs is available through Student Affairs.

Legal Sanctions and Disciplinary Action

Violations of these guidelines will result in disciplinary action up to and including permanent expulsion from the College as outlined in Procedure 503-01 Code of Student Conduct, Procedure 106-01 Drug and Alcohol-Free Workplace, and referral for criminal prosecution if determined appropriate by the Executive Vice President or designee.

The College will comply with all federal, state, and local drug laws and ordinances.

College Services and Educational Programs

The College will provide contact and/or referral information on drug and alcohol education, prevention and rehabilitation upon request.

Student Support Services maintains a listing of available community social service agencies and programs.

References

The Drug Free Schools and Communities Act Amendment of 1989 (Public Law No. 101-226)

Drug Free Workplace Act of 1988 (Public Law No. 100-690)

CCC Procedure 503-01 Code of Student Conduct

Procedure 106-01 Drug and Alcohol-Free Workplace

Arizona Revised Statutes 13-105.11 and 13-105.12

Procedure History

03/02/2004 New

06/20/2006 Revised

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06/14/2021 Combined with Procedural Guidelines

07/02/2025 Revised Sponsor from Facilities and Security to Business and Administrative Services

Legal Review

None