

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

MAY 17, 2023



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
MAY 17, 2023**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room of the Lone Tree Campus, 2800 S. Lone Tree Rd., Flagstaff, AZ 86005. Board Chair, Dr. Nat White, called the meeting to order at 4:04 pm.

PRESENT: Eric Eikenberry
 Patrick Hurley
 Nat White
 Joseph R. Smith (via Zoom)
 Patricia Garcia (via Zoom)

Also Present: Dr. Eric Heiser, Dr. Jami Van Ess, Ms. Kirsten Mead, Mr. Brett Kitch, Dr. Mark Maciha, Ms. Julie Baumgartner, Mr. Keith Becker, Dr. David Borofsky, Mr. Tony Williams, Dr. Kelly Trainor, Mr. Larry Hendricks, Ms. Kay Leum, Ms. Dianna Sanchez, Mr. Kurt Stull, Dr. Adriana Flores-Church, Mr. Brian Wilson, Mr. Doug Friedman, Ms. Randi Axler, Ms. Jennifer Jameson, Mr. Bob Voytek, Mr. Ryan Bouwhuis, Ms. Sonni Marbury (via Zoom).

Reports, summaries, background materials, and other documents referred to in these minutes can be found in the May 17, 2023 documents file.

Follow Up
<ul style="list-style-type: none">• None

1. FOLLOW UP ITEMS

Dr. Nat White reviewed the draft agenda for the June 8th through 9th Board Retreat with the Board. Dr. David Borofsky, Director of Arizona Association of Community College Trustees (AACCT), will serve as facilitator.

2. DISCUSSION/INFORMATION ITEMS

A. September Joint Board Meeting in Page – Dr. Nat White

Dr. Nat White confirmed that the date for the Joint Foundation and District Governing Board meeting is September 20, 2023. To accommodate travel to Page, the Work Session will begin at 11 pm, lunch 12 pm and the Joint Board meeting to follow.

B. Genterra Update – Dr. Eric Heiser

Dr. Eric Heiser reviewed the update. There have been several grant opportunities to date, however none have been applicable to Page Housing. The College and Genterra are looking into every possible opportunity.

The Board discussion included:

- What this process has cost the College monetarily
- Grants are the path of least resistance, but not the only option

- The President is checking in regularly with lobbyists to obtain advice
- Dr. White thanked Dr. Heiser for his update.

C. Property Tax Update – Dr. Eric Heiser

Dr. Eric Heiser indicated that this item would be covered in Executive Session.

D. Information/Preliminary Budget for FY2024 – Dr. Jami Van Ess

Dr. Jami Van Ess reviewed a presentation on the proposed Fiscal Year 2024 (FY24) budget. The presentation covered the budget highlights, projected budgets in various funds, an all-funds summary, the timeline for budget approval, legally required newspaper ads, state budget documents, and a truth-in-taxation handout. For additional details on these items, please see the May 17, 2023 documents file.

Board discussion included:

- The Board would like the accomplishments of the property tax reset promises to be published in the newspaper
- There is enough funding to see all of these items through to completion
- The only uncertain item at this time is how much the City of Flagstaff will increase minimum wage in August
- The High Country Training Academy (HCTA) is at near breakeven with funds from the participating police agencies covering the costs
 - Law Enforcement Academy is on track to become FTSE
- How many new positions are being added and why
- Increase in some costs can be attributed to inflation, plans for Achieving the Dream, and travel cost per Dr. Heiser's directive to encourage conference attendance amongst staff and faculty
- There are currently two Nursing cohorts, with 20 students each, and plans to add another cohort
- How equipment is capitalized and how is maintenance scheduled
 - Roofing and remodeling are largest cost items

Dr. Nat White and the Board thanked Dr. Van Ess for the very thorough explanation of the proposed FY24 budget.

FOLLOW UP ITEMS

- Dr. Van Ess will complete an itemized list of how money is allocated to each line item

ADJOURNMENT: The Work Session Adjourned at 5:08 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair