

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

AUGUST 16, 2023



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
AUGUST 16, 2023**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room of the Lone Tree Campus, 2800 S. Lone Tree Rd., Flagstaff, AZ 86005. Board Chair, Dr. Nat White, called the meeting to order at 4:07 pm.

PRESENT: Eric Eikenberry
 Patrick Hurley
 Nat White
 Joseph R. Smith
 Patricia Garcia

Also Present: Dr. Eric Heiser, Ms. Randi Axler, Mr. Keith Becker, Dr. David Borofsky, Mr. Ryan Bouwhuis, Dr. Adriana Flores-Church, Ms. Julie Baumgartner, Mr. Larry Hendricks, Ms. Jennifer Jameson, Ms. Kay Leum, Dr. Mark Maciha, Ms. Kirsten Mead, Ms. Dianna Sanchez, Mr. Kurt Stull, Mr. Brian Wilson, Ms. Juanita Tarango, Dr. Kelly Trainor, Dr. Jami Van Ess, and Mr. Tony Williams.

Reports, summaries, background materials, and other documents referred to in these minutes can be found in the August 16, 2023, documents file.

1. FOLLOW UP ITEMS

The September Joint Board Meeting with the Foundation will be held at the Page Center. Ms. Patricia Garcia will be unable to attend due to a work commitment. The timeline of the meeting is:

- Work Session 10 am
- Lunch 11 am
- Joint Meeting at Noon
- Page Center Tour after the Board meeting with Kay

2. DISCUSSION/INFORMATION ITEMS

A. Delegation of Authority to the President Policy Discussion – Dr. Nat White

Dr. Nat White indicated that the rule across the state is to delegate authority from the Board to the President. The closest policy the Board has is policy 20 – Legal Structure

Dr. David Borofsky researched Arizona Revised Statute 15-1444.B4, which states that “the district board may adopt such policies as are deemed necessary and may delegate in writing to the chancellor or president of the district, or their designees, all or any part of its authority to contract under this paragraph. Any delegation of authority under this paragraph may be rescinded by the district board at any time in whole or in part.” Dr. Borofsky supports the District Governing Board adopting such a policy.

Discussion from the Board included:

- Does delegating the authority of the Board to the President absolve the Board of liability?
 - Dr. Borofsky indicated that the Board's liability would be less if authority has been delegated to the President
- The addition of a formal policy, as the Board has been operating this way before Dr. Heiser's employment
- Delegating authority to the President would move the hires/separations from the Consent Agenda to Information Items
- While delegating authority to the President allows for the President to make decisions on hiring and terminating employees, the Board would be notified of the decision

Chair White would like to proceed cautiously. Dr. Heiser and Chair White will review the policy, fine-tune it, and bring it to the Board in September. The College attorney will review the Policy.

B. FY24 Board Priorities and President's Goals – Dr. Nat White

The Board discussed the 2023-2024 District Governing Board Goals and President/Administration Goals and made minor changes. The Board discussed:

- Democratizing the data for the College community
- This document will be turned into a poster and posted in the Board room for the Campus community, and Board and external partners can view it
- Ms. Patricia Garcia expressed concern that there are no measurable statements of the Board's expected outcomes of the Board's Goals. Mr. Patrick Hurley concurred.
 - This document is a direction, not a Strategic Plan
 - Is there a measure by which the Board can gauge the success of the President/Administration's Goals?
 - Dr. Heiser is expected to report to the Board on the ongoing conversations and report progress on the goals
- Dr. David Borofsky was invited to speak to the Board, as he facilitated the original design of the document. Dr. Borofsky explained that it is the responsibility of the Board to hold the President accountable for the goals and it does not need to be stated as such
- Action Items must be in line with the goals set by the Board, which is another accountability measure
- If goals are too specific, it ties the hands of the Board and the President/Administration

FOLLOW UP ITEMS

- Dr. Heiser will work with Chair White to fine-tune the Delegation of Authority policy for the Board to review at the September meeting.
- The President will report to the Board monthly on the progress of the Board Priorities and President/Administration Goals

ADJOURNMENT: The Work Session Adjourned at 4:55 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair