## WILLIAMS TRAINING SERIES

Coconino Community College & the City of Williams have partnered to offer training opportunities for employees in the city for free or at a discounted rate.

## **UPCOMING TRAINING:**

## CUSTOMER SERVICE: YOUR LEADERSHIP MATTERS

Learn important aspects of how to be an effective team leader by providing great customer service, how employee direction impacts your business and customers, and the importance of trusting your team and delegating tasks to better manage your time and effort.

When: Wednesday, October 19th

10:30am - 12:00pm

Where: Grand Canyon Railway & Hotel

Cost: FREE!

**Instructor**: Amanda Henry

Business Analyst

Small Business Development Center



TO REGISTER AND SEE UPCOMING TRAININGS, GO TO: **WWW.COCONINO.EDU/WILLIAMS-TRAINING** 







