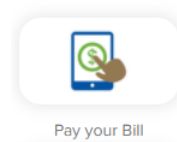
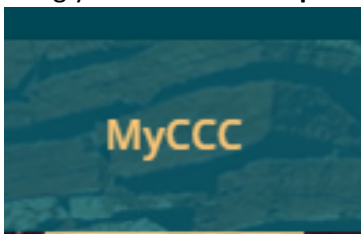


How to Set up Payment Plan using CCC's New Payment Center CASHNET

08/20/2020

1. **Login to the myCCC Portal** by selecting **myCCC Portal** link on top left from the main page. **Login** using your **comet id** and **password**.



2. This will take you into your MyCCC Portal, click "Pay your Bill" link.
3. This will take you to Self Service Banner. Under the **Student Services** section select the **"CASHNET- Pay Your Bill, Setup a Payment Plan, Purchase a Parking Pass"** link.

[Student Records](#)

Display and print your Grades; Official and Unofficial Transcripts; Enrollment Verifications; Review charges and payments; View your

[Financial Aid](#)

Apply for Financial Aid; Review the status of your financial aid applications and check status of document requests.

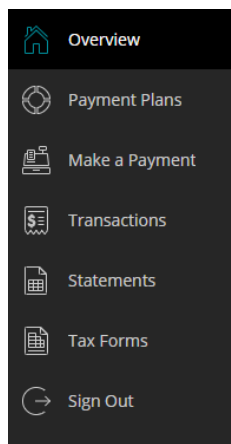
[CASHNET-Pay Your Bill, Setup a Payment Plan, Purchase a Parking Pass](#)

CASHNET

[DegreeWorks](#)

DegreeWorks

4. That link will take you into your CashNet Student Account, "Overview" page. From here you will see on the left a link to "Payment Plans", you will be able to view payment plan options. Make sure you choose the Payment Plan for the correct term.



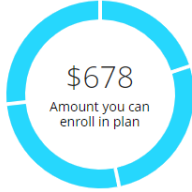
Need to enroll in a payment plan?

Enrolling in a payment plan takes just a few minutes and can help you spread out payments on your education expenses.

[View payment plan options](#)

5. Review your balance for the term and click “Enroll in plan”.

Fall 2020
Fall 2020 8/1-8/31 20% down, 3 payment plan



\$678
Amount you can enroll in plan

4 payments | \$35 enrollment fee

Auto pay available: If you set up auto pay, all scheduled payments will occur on the payment plan due dates.

Plan Details

***Enrollment fee:** There is an enrollment fee of \$35, due upon enrollment, to participate in this plan. This fee covers your school's administrative costs associated with the plan, and is in addition to the plan amount of \$678.*

Cancel

Enroll in plan

6. Review the Payment Information.

\$678

You've opted to enroll this amount in Fall 2020: Fall 2020 8/1-8/31 20% down, 3 payment plan

Review the finance information, payment schedule, and terms and conditions below.

ANNUAL PERCENTAGE RATE <small>The cost of your credit as a yearly rate.</small>	FINANCE CHARGE <small>The dollar amount the credit will cost you.</small>	Amount Financed <small>The amount of credit provided to you or on your behalf.</small>	Total of Payments <small>The amount you will have paid after you have made all payments as scheduled.</small>
41.56%	\$35	\$678	\$713

Payment Schedule

1	\$135.60	Payment due at time of enrollment
2	\$180.80	Payment due 9/20/20
3	\$180.80	Payment due 10/20/20
4	\$180.80	Payment due 11/20/20

Late charge: If a payment is late, you will be charged a fee as specified in the Terms and Conditions.

Prepayment: If you pay off early, you will not be entitled to a refund of the finance charge.

See your terms and conditions for any additional information about nonpayment, default, any required repayment in full before the scheduled date, and prepayment refunds and penalties.

7. Review the Terms and Conditions. If you agree check the “I agree to the terms and conditions.” check box and hit the “Continue” button.

☐ I agree to the terms and conditions.

Cancel

Continue

8. Enter your **Date of Birth** and **Phone Number**. Then hit the **“Continue”** button. This information is used to confirm your identity if you call the CASHNet support line.

Enrollment information

* Date of Birth (MM/DD/YYYY)

MM/DD/YYYY

* Phone Number (XXX-XXX-XXXX)

Minimum 12 characters | Maximum 12 characters

9. Next select a **payment method** to pay for your enrollment fee and down payment.
- *Please note, all credit card and debit transactions are subject to a 2.75% service fee. This fee is non-refundable. It is recommended to use the Electronic Check option to avoid this fee.*
- Hit the **“Continue”** button.

How would you like to pay?

Payment amount

\$170.60

* Payment method

Select...

AMERICAN EXPRESS DISCOVER JCB MasterCard VISA

10. Enter your **credit card or debit information**.

If you want to save this information for ease of Auto pay, keep box checked that says “set up auto pay with the same payment method”. You can enter a nickname for the credit card in the text box located where it says “Card Nickname”. You will need to agree to the Auto pay terms and conditions to continue. Hit the **“Continue” button.*

How would you like to pay?

Payment amount

\$170.60

* Payment method

New credit or debit card

AMERICAN EXPRESS DISCOVER JCB MasterCard VISA

* Card number

XXXXXXXXXX VISA

* Expiration date

04 / 30

* Security code ⓘ

123

* Zip/Postal code

XXXXXX

Card nickname ⓘ

CCC payments

Maximum 17 characters

☒ Set up auto pay with the same payment method

☐ I Agree

Auto pay terms and conditions

You authorize Higher One, Inc. to initiate automatic payments from the checking, savings or credit card account designated by you above (your “Account”) for each installment payment amount due under your tuition payment plan serviced by Higher One, Inc. (the “Plan”). Installment payments will be automatically deducted from your Account on the due date of each payment. Please refer to your Plan disclosures for applicable payment due dates.

If there are insufficient funds in your account, Higher One, Inc. reserves the right to take the payment in whole or part when the funds become available. Fees for insufficient or uncollected funds (returned items or paid items) will be assessed per the disclosures of the Plan. Declined attempts for charges to your Account may result in late fees, described in the disclosures of the Plan, if payments are not received by the applicable due dates.

This authority will remain in effect for the duration of the Plan. You may withdraw your authorization and cancel automatic deductions from your Account by logging into the program site, navigating to your “account” and clicking “deactivate.”

**If you decide to not, set up auto pay you can uncheck “set up auto pay with the same payment method” box. You will have the option of saving the card information for future use by clicking “save card for future use” and adding card nickname.*

☒ Save card for future use

Card nickname ^①

Maximum 17 characters

11. Review the Service Fee total for this transaction. If you still wish to proceed **check** the “**I acknowledge that I have read...**” check box. Then **hit** the “**Continue**” button.

Service charge

This site is owned and operated by Transact Campus, Inc. If you choose to make a payment by using Transact Campus SmartPay, you will be charged a service charge for each payment as shown below. This charge is assessed by Transact Campus, Inc. Service charges are included in your transaction and are paid directly to Transact Campus, Inc. Service charges are non-refundable.

Amount due now

Fall 2020: Fall 2020 8/1-8/31 20% down, 3 payment plan	
Enrollment fee	\$35.00
First payment	\$135.60
Service charge	\$3.73
Total	\$174.33

Payment Schedule

- 1 Payment due at time of enrollment
- 2 $\$180.80 + \$4.97 \text{ service charge} = \185.77
Payment scheduled 9/20/20 | Payment due 9/20/20
- 3 $\$180.80 + \$4.97 \text{ service charge} = \185.77
Payment scheduled 10/20/20 | Payment due 10/20/20
- 4 $\$180.80 + \$4.97 \text{ service charge} = \185.77
Payment scheduled 11/20/20 | Payment due 11/20/20

☐ I acknowledge that I have read and accept the terms and conditions of the Transact Campus, Inc. user agreement and I understand that my transaction includes a non-refundable service charge for each payment for the use of Transact Campus SmartPay. [View terms and conditions](#)

12. Next review your information and if there are no changes hit the “Pay \$\$\$\$” button.

Last step! Let's make sure we have your correct information.

Email address [REDACTED]

All notifications regarding this payment plan will be sent to the email address(es) saved in your profile.

Amount due now

Fall 2020: Fall 2020 8/1-8/31 20% down, 3 payment plan	
Enrollment fee	\$35.00
First payment	\$135.60
Service charge	\$3.73
Total	\$174.33

Auto pay details

First scheduled payment: 8/31/20
Payment amount: \$139.33
All remaining scheduled payments will occur on the payment plan due dates.

Payment details [Change](#)

Card number [REDACTED]	VISA
Expiration date	04 / 30	
Zip/Postal code	86004	

Enrollment information [Change](#)

Date of Birth (MM/DD/YYYY)	[REDACTED]
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13. All done!



\$237.14

Thank you for your payment

You have a remaining balance of \$786.91

The payment receipt #25892 was sent to:

[REDACTED]@coconino.edu

14. Please note you can **call CASHNet support** at any time **for all website issues**. There is also a **“help”** link located on the bottom right corner. **CASHNET SUPPORT: 877-821-0625**



Help

Depending on your question, contact Coconino Community College or Transact Campus Smartpay Support.

Coconino Community College

Contact us if you have a question about...

- Your balance

cashier@coconino.edu

[928-226-4237](tel:928-226-4237)

Transact Campus Smartpay Support

Transact Campus Smartpay is a third party payment processor operating under an agreement with Coconino Community College to process electronic payments on your behalf.

Contact us if you have a question about...

- Payment plans
- Making a payment
- Smartpay or service charges

smartpaysupport@transactcampus.com

[\(800\) 339-8131](tel:800-339-8131)

Close