**Academic Bi-Annual Review Form**

**Years Two and Four of the Program Review Cycle**

The Coconino Community College bi-annual review will consist of two areas: an update to the Program Review Action Plans/Recommendations and a review of program student learning outcomes, results, actions taken, and future actions since either the last program review or bi-annual review.

Prior to completing the Bi-Annual Review form, the Assessment Coordinator will provide the program with the most recently completed Program Review Actions Plans/Recommendations, Program Assessment Reports with associated assignments and rubrics, and a summary of related Course Assessment Reports. In Year Four, the previous Bi-Annual Review information will be provided as well.

Provide a status update to any of the recommendations. Then analyze the attached student learning assessment data and provide any future actions to be taken based on that data. In Year Four, provide an update on previously stated future actions from the previous bi-annual report. Attach any department/program minutes or other appropriate documentation that recorded discussion of updates to recommendations or of student learning assessment.

**I. ACTION PLAN/RECOMMENDATION UPDATE *\*Repeat 1-5 for each Action Item list below.***

**1. Action Item # (# as indicated on last completed program review):** Click or tap here to enter text.

**2. Anticipated date for completion:** Click or tap here to enter text.

**3. List potential benefits to student success:** Click or tap here to enter text.

**4. Status Update (Only Update during Bi-annual Review Reporting):** Click or tap here to enter text.

**5. Last reviewed date:** Click or tap here to enter text.

**II. ASSESSMENT OF STUDENT LEARNING *\*Repeat 1-5 for each outcome/measure evaluated. If only one outcome is evaluated, answer 1-5 once.***

**1. Program Outcome/Measure:** Click or tap here to enter text.

**2. Course(s) Assessment Gathered:** Click or tap here to enter text.

**3. Method of Assessment:** Click or tap here to enter text.

**3. Semester Information Gathered:** Click or tap here to enter text.

**4. Results of Assessment:** Click or tap here to enter text.

**5. Associated Benchmarks:** Click or tap here to enter text.

**III. ANALYSIS** (Examine the results for evidence of learning, trends, and whether the results inform quality improvement efforts)**:** Click or tap here to enter text.

**IV. UPDATE ON ANY PREVIOUS ACTIONS:** Click or tap here to enter text.

**V. FUTURE ACTIONS:** Click or tap here to enter text.